What Else Can I Do with Breeze?

View & Edit My Own Information
- ☐ Click the ★ My Profile
- ☐ Hover over the gray title box
- ☐ Single click on "Click to Edit Section" (in the app, click on the section you want to edit)
- ☐ Click the green "Save" button when done editing

Access Attendance Records
- ☐ Click the ★ My Profile
- ☐ On the left-hand side choose "Attendance"

See My Giving History
- ☐ Click the ★ My Profile
- ☐ On the left-hand side choose "Giving"

See What's Going On (Events & Event Details)
- ☐ On the top blue bar or from your dashboard on your phone choose the "Events" tab
- ☐ When the calendar appears, click on an event title for more information

Access the Church Directory
- ☐ On the top blue bar or from the dashboard on your phone choose the "People" tab
- ☐ Search for a person using the search feature on the left-hand side of the page
- ☐ Or scroll through the list of people

Print a Church Directory from your computer
- ☐ Go to "People
- ☐ On the right-had side choose "Export"
- ☐ Next for Format choose "Directory"
- ☐ Click the green "Download" button

More exciting features of Breeze:

- Paperless Sunday School records
- Event/Trip registration and payment available online
- Check-in at events and trips to monitor attendance
- Group Leaders: Text or email group members quickly and easily from your computer or phone without the hassle of setting up an email group or subscribing to a separate app.

Keep an eye out for more information about Breeze coming in future weeks.

Important Note:

As we move to more online communication, please check your profile information to ensure we have all of your contact information correct. Also, if you haven't provided us with an email address and have one, please add it to your profile or let the office know so we can include you in all important correspondence. If you prefer not to receive text messages on your mobile phone, please note that by checking the appropriate box in your profile as some groups may choose to communicate via text message through Breeze.

Need Help with Breeze?

Contact Stacy Fleming at
stacy.fleming@wakeforestbaptistchurch.org

WAKE FOREST BAPTIST CHURCH

introduces

breeze
church management

Breeze is here...now what?

We are now using Breeze as a great tool for staff and members alike. This will make communication easier both church-wide and in smaller groups. Giving will be...well, a breeze as you will easily be able to make contributions online or via text using your computer or your mobile phone. Did you get a new phone number? You can make changes to your own profile yourself so that your information is always the most up to date. Need to get in touch with someone from church? Breeze will serve as a directory right on your phone so you can see contact information for members.

wakeforestbaptist.breezechms.com

Let's Get Started!

What Can I Do with Breeze?

With Breeze you can see and manage:

- ☐ Personal & Family Information
- ☐ Your Attendance Records
- ☐ Your Giving History
- ☐ Online Donations & Contributions
- ☐ Events
- ☐ Online Church Directory

How Do I Get Started?

- ☐ Click the link in the Breeze invitation email
- ☐ Follow instructions to create an account

If you can't find your email invitation, let us know and we will resend it to you!

Download the Mobile App for Breeze on the go!

- ☐ Visit the App Store on your smartphone and search "Breeze" (it has the sailboat logo) to download the free app
- ☐ When prompted for church ID enter "Wake Forest Baptist"
- ☐ Login with your account information

You can do everything on the app that you can on your computer!

Let's Make Giving a Breeze!

With Breeze, giving is easier than ever. Contributions can be made through your computer, on your phone or tablet through the app, or you can text to give. You can make a one-time donation or set up recurring donations weekly, bi-weekly, monthly or yearly. Wondering how much you've given so far this year? You can also view your personal contributions on your profile to see how much you've given at any time during the year.

Just follow the easy steps below to give using a checking/savings account or a credit card. *(If possible, we ask that you choose the ACH method of payment as the fees are a bit lower; however, WFBC appreciates gifts given either way.)*

Giving from your computer:

Make Online Donations & Contributions

- ☐ On the top blue bar choose "$ Give Now"
- ☐ Enter your contribution amount
- ☐ Choose your fund
- ☐ Enter your payment information
- ☐ Choose either "One Time Gift" or select the frequency that you'd like to give
- ☐ Click "Donate Now"

Text an amount to

(919) 336-0827

Online giving with Breeze is secure and your payment information will never be shared or visible to anyone other than you.

Giving from your phone two ways:

Make Donations & Contributions in the Breeze app:

- ☐ From your dashboard, click the $ icon, "Give Now"
- ☐ Enter your contribution amount
- ☐ Choose your fund
- ☐ Enter your payment information
- ☐ Choose either "One Time Gift" or select the frequency that you'd like to give
- ☐ Click "Donate Now"

Use your phone to give via text:

- ☐ From your mobile phone, go to messages
- ☐ Enter 919-336-0827 as the phone number
- ☐ Enter the amount you want to donate in the message field and send (ex. $50)
- ☐ For your first gift via text, you will be taken to a secure website to enter payment information. This will not be necessary with future text gifts.
- ☐ Other commands:
  - Give $xx (same as above)
  - $xx Community Garden (gives amount to the fund for the garden)
  - $xx weekly (sets up recurring gift)
  - Update (allows you to update payment method or recurring gift)